

**BETHANY TOWNSHIP, GRATIOT COUNTY**

**Public Inspection Policy (Assessor's Record)**

**RESOLUTION NO. 2023-2**

At a duly scheduled meeting of the Township Board of Bethany Township, Gratiot County, Michigan, held at the Township Hall, 9958 Blair Rd., Breckenridge, MI 48615 on the 14<sup>th</sup> day of February 2023, at 7:00 p.m.

PRESENT: Mike K. Fowler, Howard

ABSENT: Humm, Devine

The following resolution was offered by Fowler and supported by Mike K.

**WHEREAS**, PA 660 OF 2018 MCL 211.10g(1)(c) requires Townships to memorialize a public inspection policy to assist taxpayers, the Trustees of the Bethany Township hereby adopt the following:

The Assessing Department has one member to assist taxpayers- Douglas Merchant, Assessor.

- The Assessing Department office hours are Monday – Friday 8:00am-12:00pm., except for holidays.
- A taxpayer may submit inquires directly to Assessor Douglas Merchant at [assessor@pinerivermi.gov](mailto:assessor@pinerivermi.gov) or by phone 989-681-5523. The estimated response time to inquiries is less than three (3) business days.
- A taxpayer may arrange a meeting with the Assessor, Douglas Merchant for the purpose of discussing an inquiry in-person by calling 989-681-5523.
- A taxpayer request for inspection or production of records maintained by the Assessor may be made by calling 989-681-5523. Information may be subject to the statutory requirements of the Freedom of Information Act (FOIA).
- Assessment records may be obtained, free of charge, on BS&A:
  1. Go to [bsaonline.com](http://bsaonline.com)
  2. Search the Township you are inquiring information for.
  3. Search by address/parcel number in the search box to locate information.

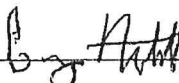
ADOPTED.

YEAS: Mikek, Fowler, Howd

NAYS: -none-

ABSENT/ABSTAIN: Humm, Devine

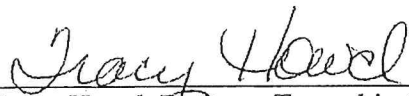
**RESOLUTION DECLARED ADOPTED**

  
Greg Mikek, Bethany Township Supervisor

**CERTIFICATION**

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF GRATIOT    )

I, the undersigned, the duly qualified and acting Clerk of the Township of Bethany, Gratiot County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a duly scheduled meeting of the Township Board on the 14<sup>th</sup> day of February 2023.

  
Tracy Howd, Bethany Township Clerk